

# Quick Response Grants 2026-2027

## Form Preview

### Quick Response Grants 2026 - 2027

\* indicates a required field

#### Program

This field is read only.

Applicants: please note

**The Rural City of Wangaratta Quick Response Grants Program is a competitive program that provides grants up to \$2,000. We want our community to feel connected, inspired and treated with respect. To have access to programs, services and infrastructure that help us lead fulfilled and healthy lives.**

#### Objectives:

All applications must demonstrate alignment with **one or more** Council Plan objectives. A strong, well-evidenced alignment to one objective is considered equally as competitive as an application which shows weaker evidence across multiple objectives.

- **Provide access to services and programs that enable people to live healthy, active, and inspired lives**
- **People feel connected and included in the community**
- **Ensure services and spaces are safe, accessible, inclusive and welcoming to everyone in our community**

**This section of the application form is designed to help you, and us, understand if you qualify for this grant.**

- Before completing this application form, please read the [Community Funding Program Guidelines](#)
- Please read the [Council Plan 2025-2029](#)
- Closing date for applications: **1 July at 3pm 2027**
- Incomplete applications and applications received after the closing date will not be accepted
- Applications must only be for projects between **1 July 2026 and 1 July 2027**

**For assistance or eligibility criteria contact: Rural City of Wangaratta, Community & Recreation team | [Communitygrants@wangaratta.vic.gov.au](mailto:Communitygrants@wangaratta.vic.gov.au) | 03 5722 0888**

If you contact us throughout the application process, please quote the application number below:

#### Application Number

This field is read only.

Tips for your application

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**Keep your answers succinct and within the word limit:** The Quick Response Grants Program receives lots of applications each year, and the panel of judges are tasked with reading each one of them. Your application should be straight to the point and clear and concise, so our panel do not miss vital information. To keep track of word limits when applying online, use a separate platform to display word count. To keep track of word limits when filling out a hard copy, draft your responses first before writing on the form.

**Be specific, what are you working on. Detail how the grant will directly benefit your community:** Use the form to discuss your projects while highlighting the long-term impact. Be as specific as you can when discussing what funding will be used towards, as we want to know it's going to be put to good use.

**Save a copy of your application:** Make sure to save a copy of your submission elsewhere for future reference and in case of technical difficulties.

**Provide all necessary information within the answer sections:** Unfortunately, additional material such as websites or linked information packs may not be considered. Be sure to include all information you want reviewed within the word limit.

**Write persuasively:** We want to hear why you need a grant, so the application should be persuasive and give us a good understanding of your group or organisation, the need for funding and why the project or work is worthy of a share of the funding.

**Have someone else look over your application:** Editing and reviewing are important to make sure your points are cohesive and succinct. It is also an effective way to check hyperlinks and remove duplicate information.

**Review all available information**

## Confirmation of Eligibility

**I confirm that as the applicant ...**

**I have read and understand the [Community Funding Guidelines](#) for the Community Grants Program for applicants.**

**To apply, organisations must:**

- I have read and understands the Community Grants Program guidelines for applicants
- Be a not-for-profit organisation, as defined by the ATO, and is not an individual.
- Be incorporated *or* be auspiced by an incorporated organisation for the purposes of this application.
- Hold a bank account in the organisation or auspice name and demonstrate financial viability.
- Hold \$20M public liability insurance.
- Have no outstanding acquittals or other debts with Council.
- Is in (and/or supplies services to) **The Rural City of Wangaratta.**
- Comply with relevant legislation (equal opportunity, freedom of information, privacy, accounting standards, etc.).
- Submit a complete application with quotes, evidence of costs and supporting documents. *Failure to provide these required documents will result in the application being deemed ineligible.*
- Demonstrate ability to complete the project within required timeframes.
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**I/we confirm that all statements above are true and correct \***

Yes

No

You must confirm that all statements above are true and correct.

## Contact Details

\* indicates a required field

### Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to [Privacy Statement Rural City of Wangaratta](#)

## Organisation Details

**Organisation Name \***

Organisation Name

For organisations: please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

**Applicant Contact Name \***

**Position Held \***

**Organisation Address**

Address

  

**Phone Number \***

Must be an Australian phone number.

**Organisation Email Address \***

Must be an email address.

**Website**

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Must be a URL.

### Alternative Contact Details

\* Note an alternate contact is required in case we need to contact another person from your Club or Organisation.

#### Contact Details \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

This is the person we will correspond with about this grant.

#### Position \*

e.g., Manager, Board Member or Fundraising Coordinator.

#### Phone Number \*

Must be an Australian phone number.

#### Email Address \*

This is the address we will use to correspond with you about this grant.

### Organisational Details

#### Does your organisation have an ABN? \*

Yes  No

#### Organisation ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	

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Tax Concessions
Main Business Location

## Auspice Information

\* indicates a required field

For groups that DO NOT hold an ABN. You will need to fill in the following

### Auspice Organisation Details

What is auspicing?

**What is an auspicing arrangement?** Auspicing is when a legally incorporated organisation (the *auspicator*) takes responsibility for a project on behalf of a group or individual that is not incorporated or doesn't have its own legal or financial infrastructure. The auspicing organisation manages the grant funds and ensures the project is delivered according to the funding agreement.

**Who can be an auspice organisation?** An auspicing organisation might be:

- A local Council (for example, Rural City of Wangaratta may auspice a grassroots community event)
- A parent organisation (such as a state-level sporting body auspicing a local club project)
- A not-for-profit organisation with the capacity to support the administration of the project

#### **Auspice organisation name \***

Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

#### **What is your auspice organisations ABN? \***

#### **Auspice address**

Address

  

#### **Auspice office phone number \***

Must be an Australian phone number.

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**Auspice email address \***

Must be an email address.

**Auspice website**

Must be a URL.

**Primary contact person at auspice organisation \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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We may contact this person to verify that the auspice arrangement is valid and current.

**Position held in organisation \***

e.g., Manager, Board Member or Fundraising Coordinator.

**Auspice primary contact phone number \***

Must be an Australian phone number.

**Auspice contact email address \***

Must be an email address

**Please attach a letter from the auspice organisation confirming that the auspice arrangement is valid and current. \***

Attach a file:

The letter must be signed by an authorised person (e.g., Manager, CEO or Board Chair) and must include: name, position, signature and date.

## Project Details

\* indicates a required field

### Project

**Community Group/Organisation description. (Dot point) What are your activities/ events? How many members do you have? What area do you cover? \***

Word count:

Must be no more than 50 words.

**Project Title: \***

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Provide a name for your project/program/initiative. Your title should be short but descriptive

### Community Impact and Engagement

**Project description: provide a short summary of your initiative (may be used for media purposes) \***

Word count:

Must be no more than 100 words.

If we were promoting your project online, what would we say to sell it?

**Does this initiative have community support? Provide evidence community supports this project/program? \***

Word count:

Must be no more than 60 words.

Letters of support emails or minutes of meeting can be attached in the budget section of this application.

### Delivery and Sustainability

**Please outline the steps: What tasks are needed to achieve this project? \***

Word count:

Must be no more than 60 words.

**Manage Risks: Identify potential risks and develop strategies to mitigate or avoid them. \***

Word count:

Must be no more than 100 words.

**How does your project support equity and inclusion within the community, and what impact will it have on people of different genders, backgrounds or abilities? Please describe what these impacts will look like and how you will address any barriers or challenges. \***

Word count:

Must be no more than 60 words.

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### Objectives

**Alignment - Applicants are encouraged to review the Council Plan 2025-2029 prior to applying. Please indicate which objectives your projects will help to achieve. \***

- Provide access to services and programs that enable people to live healthy, active, and inspired lives
- People feel connected and included in the community
- Ensure services and spaces are safe, accessible, inclusive and welcoming to everyone in our community

At least 1 choice must be selected.

Please consult the [Community Funding Program Guidelines](#) and the [Council Plan 2025-2029](#)

**Describe how your project aligns to the objective(s) above? \***

Word count:

Must be no more than 100 words.

**Time Frame: Projects must be completed and acquitted within 6 months of start date**

**Anticipated start date \***

**Anticipated end date \***

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

### Budget

\* indicates a required field

**How much funding are you applying for?**

The Quick Release Grants Program is a competitive program providing funding up to \$2,000 to not-for-profit community organisations.

**Total Amount Requested**

\*

What is the total financial support you are requesting in this application?

**Total Project/Program Cost \***

What is the total budgeted cost (dollars) of your project?

**Budget (GST exclusive)**

Please outline your project budget in the tables below, include details of other funding that you have applied for, whether it has been confirmed or not. **All amounts should be GST exclusive.**

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Please refer to the budget section in the [Community Funding Guidelines for Applicants](#) -

Provide clear descriptions for each budget item:

- Examples of income could include - council funding, club contribution, company sponsorship
- Examples of expenses could include - power/water for 6 months, office supplies, volunteer labour \$25 per hr, skilled labour \$50 per hr

Use the 'Notes' column for any additional information.

**\*Please provide quotes for expense items over \$200 in the upload section**

Your budget **MUST** balance (TOTAL INCOME - (minis) TOTAL EXPENDITURE = \$0 (value).

Income Description	Income Type	Confirmed Funding	Income Amount (\$)	Notes
			\$	
			\$	
			\$	
			\$	
			\$	

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
		\$	
		\$	
		\$	
		\$	
		\$	

### Budget Totals

**Total Income Amount**  
 \$   
 This number/amount is calculated.

**Total Expenditure Amount**  
 \$   
 This number/amount is calculated.

**This box should have a \$0 value if you have your budget correct**  
  
 This number/amount is calculated.

### Supporting Documents

**This section is mandatory, your application can not be submitted without quotes or supporting documentation.** Please attach a copy of the following documents. Please upload in Word or PDF with no symbols or numbers.

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### Quotes for items over \$200

Attach a file:

### Other Supporting Documents, Photos of previous project, Letters of Support, Project Outline or Plans \*

Attach a file:

### Website for supporting information

Must be a URL.

**Note: Not all projects are funded for the full requested amount. Consider what your project might look like if you received less funding.**

### Have you discussed this project with a council officer \*

Yes  No

### Please provide the Council officers name.

### If your project were funded for a smaller amount, would you still be able to deliver this project? \*

Yes  No  Unsure

### What is the most essential element of your project? What changes would you make to achieve your project? \*

Word count:

Must be no more than 100 words.

### Are you using local suppliers for this project? \*

Yes  No  Unsure

Refers to North East Victoria suppliers

### If not explain why?

Word count:

Must be no more than 30 words.

## Certification

\* indicates a required field

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### Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**I agree \***

Yes

No

**Name of authorised person \***

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

**Date \***

Must be a date

This question will not impact your grant application score, but will help us understand our community groups better.

**Does your organisation receive sponsorship, funding or other support from? \***

- Venues/organisations with electronic gaming machines (eg. Wangaratta RSL, Wangaratta Club, Old Town N Country Tavern, Pinsent Hotel)
- Other gambling venues/organisations (eg. Wangaratta Turf Club)
- Fast food restaurants
- None

Tick all that apply